

Professional Development

TEAM MEMBER EXPECTATIONS

- A. Completion of an online course (20 hours)** – Participation in the Summer Workshop will include awareness of Professional Learning Communities/Teams and the completion of an online course on Differentiated Instruction. A team facilitator will support and guide conversations and reflection throughout the Summer Workshop. Participants will be expected to complete a Plan of Action for applying their learning to their teaching practice in the SY 2013-14 SY (school-based: four Early Return days).
- B. Participation in a Professional Learning Team (PLT) over the course of SY 2013-14 --** Participants will be provided two professional learning days (four .5 days) provided by DoDEA to work collaboratively on a collective inquiry and action research to achieve better results for the students they serve.
- C. Participants will provide the HQ POC a review of their Summer Workshop/PLT at the end of the school year.** The review should include a reflection of the Action Plan goals, successes, challenges, evidence, and suggestions for the project's replication. Teams may choose the format for this sharing. Exemplars will be shared DoDEA wide.

D. DI/PLT Summer Workshop Outcomes

- Develop understanding of key concepts of DI and curriculum planning
- Build in-depth Learning of DI for skill development
- Begin implementation into curriculum and instruction
- Refine/Enhance data analysis skills
- Develop the application of data analysis to instructional design and delivery
- Develop job-embedded collaboration of Professional Learning Teams) through Summer Workshop
- Develop collaborative and focused collective inquiry approach as PLT practice

COMPENSATIONS

- A. Participants will receive four early return days** to participate in a facilitator-led online course.
- B. Participation in a year-long PLT study of differentiated instruction led by a PLT Facilitator.** Participants will receive four .5 days of professional learning (equal 16 hours for PLC meetings) provided by DoDEA to apply the learning to their teacher practice.
- C. Participants may elect to receive one hour of college credit** at their expense upon course completion. An additional hour of course credit may be obtained upon completion of the PLT requirements during the school year.

Contingent on Funding Availability

APPLICATION PROCESS

- A. Educators will individually apply to participate as a team member through the current DoDEA summer workshop selection process. Selection will be based on a school-established selection process per Area MOU.
- B. A team is comprised of 3 to 7 participants and a team facilitator with a common profession development learning interest.
- C. Once chosen, the team will select the appropriate online course.

THE DEVELOPMENT OF PROFESSIONAL LEARNING TEAM FACILITATORS

The Summer Workshop/PLC Facilitators will be selected from the schools that develop a team of educators taking the four-day training Summer Workshop online course opportunity. The Facilitator will be an additional PLT member. PLT Facilitators must meet the criteria expectations listed below.

EXPECTATIONS FOR PLT FACILITATORS

The PLT Facilitator will:

- A. Complete the school team's selected course during the summer and prior to the commencement of the Summer Workshop.
- B. Complete professional development providing the skills of facilitating a Professional Learning Team (Area provided 2.5 days Early Return).
- C. Prepare/plan the facilitation of the summer online course and the SY PLT.

COMPENSATIONS FOR THE PLT FACILITATOR

The PLT Facilitator will be provided:

- A. A stipend for leading the SY PLT (\$1665.00).
- B. Professional learning time (1 Early Return day) to plan facilitation of the Summer Workshop/PLT course.

Contingent on Funding Availability

THE COURSE/PLT FACILITATOR APPLICATION PROCESS

- A. Those interested will apply through the current DoDEA summer workshop selection committee. Selection will be based on the criteria listed in the PLT Facilitator section.
- B. Facilitators will be selected from the schools that develop a team of educators committing to the online course and PLT participation during the school year.

THE COURSE/PLT FACILITATOR SELECTION CRITERIA

Facilitators will:

- A. Demonstrate a willingness to commit to a leadership/coaching role in the implementation of Responsive and Inclusive Teaching (Differentiated Instruction), including a willingness to model and share.
- B. Demonstrate leadership in implementing curriculum.
- C. Demonstrate skills in team work and collaboration.
- D. Provide evidence of leading meaningful professional dialogue within his/her school.

THE ONLINE APPLICATION PROCESS

To apply, educators will need their school's or office's DoDAAC access code. If an educator is moving, he/she is to use the DoDAAC access code for their new location. Use of another site's password will register the educator as being located at that work site and will invalidate the application. Principals will provide the DoDAAC code for school-based educators. Educators will need to use their actual login and password to access the system. Any typos will not let applicants enter the Summer Workshop/PLT Application.

Please see the timeline on [page two](#) for all dates concerning the online summer application process.

Contingent on Funding Availability

REVIEW PROCESS BEFORE SELECTION

DI/PLT review Process for applicant selection

Reviews of all applications occur as follows:

1. The Principal will develop a school-based selection process per Area MOU. The school process will review and recommend the members of the school-based Summer Workshop/PLT from the school level and prioritize recommendations for the DSO POC.
2. The District Office Summer POCs will review and recommend the school-based Summer Workshop/PLT from the school. The District Summer POC will confirm the school-based teams with the District Superintendent or designee and then forward the school-based Summer Workshop/PLT team lists to the Area and to HQ.
3. Once the school-based team lists are confirmed complete and accepted, all Summer Workshop/PLT team members and facilitators will be notified.

[More Information](#)

Supervisors will receive their passwords and online application website address from the District POCs.

Contingent on Funding Availability

Professional Development DI/PLT Summer Workshop Timeline
Summer 2013 Summer Workshop Application Time

When?	What?	Who?
February 2013	Summer course offering released in the “Weekly Packet” for distribution to all constituents for review prior to the online application.	HQ releases course offerings
March 1, 2013 (0001 EST)	DoDEA educators may apply for courses for which they meet the selection criteria. <u>All applicants must meet selection criteria.</u>	Teachers, school administrators, DSO liaisons, area coordinators/liaisons will all apply during the same window of time.
March 8, 2013 (2359 EST)	Online application is closed. Do not wait until the last day as you may encounter technical problems.	Teachers, school administrators, DSO liaisons, and area coordinators/liaisons may no longer apply.
March 11, 2013 (0001 EST)	The database is open to school level principals to review all applicants from the school.	Principals or designated Assistant Principals
March 15, 2013 (2359 EST)	Database for school level administrators’ review is closed.	Principals or Assistant Principals
March 18, 2013 (0001 EST)	The database is open to the District Summer POCs to review all applicants from the school and district levels.	District Summer POCs
March 22, 2013 (2359 EST)	The database is closed to the District summer POCs	District Summer POCs
March 25, 2013 (0001 EST)	The Area Summer POCs and Assistant Principals POC to review applicants from the school and district and a final list is compiled.	Area Summer POCs
April 01, 2013 (0001 EST)	List of approved summer participants open to school administrators for notification to the faculty.	Principals/Assistant Principals must announce to all faculty members the names of those who have been approved to attend summer workshop.

*EST= Eastern Standard Time Zone in the United States

Contingent on Funding Availability

Course Code: PDES1302

**Differentiated Instruction and
Professional Learning Team
Summer Workshop**

**For All Schools that do not have a trained DI/PLT
from Summer 2011 and Summer 2012**

**2013 Differentiated Instruction (Online Course) &
Professional Learning Teams
Summer Workshop**

DoDEA will offer all remaining school educators whose school did not have a Professional Learning Team (PLT) summer 2012 a two-part professional learning opportunity in the summer of 2013 and continuing during the SY 2013-14. There are two major components to the summer workshop and professional learning team workshop. Part A -- Educators may request participation in an on-line course focused on the key tenets of Carol Ann Tomlinson's Model of Responsive Teaching. They will select one of six courses based on their current knowledge and understanding of this model.

Each of the six Differentiated Instruction online courses provides a different perspective of the understanding of differentiated instruction, responsive teaching, and their connection to curriculum content. Part B -- Following the completion of the online course, participants will continue building their depth of knowledge and skills throughout the school year as part of a Professional Learning Team (PLT) led by a team facilitator. PLTs facilitators will be selected to lead site- or complex-based PLTs during the course of SY 2013-14. The summer workshop/PLT professional development will take place prior to school beginning and require a four-day early return to school for team participants.

The Summer Workshop/PLT will support all schools having a trained school-based PLT by the end of summer 2014. The trained team serves as a resource for PLT developments on campus.

Part 1	PLT Facilitator	All PLT members	SY	
	<ul style="list-style-type: none">• 2.5 days Training• 1 day ER Workshop Preparation	<ul style="list-style-type: none">• 4 ER days Summer Workshop		
Part 2			Four .5 days	

Contingent on Funding Availability